

# Banca Monte dei Paschi di Siena S.p.A. – Ordinary and Extraordinary Shareholders' Meeting September 15, 2022

## Proxy form and Voting instructions to Computershare S.p.A.

**Banca Monte dei Paschi di Siena S.p.A.** (the "Company") has appointed **Computershare S.p.A.**, through its employee or duly entrusted staff member, acting as **Appointed Representative** pursuant to article 135-*undecies* of Italian Legislative Decree no. 58/98 ("TUF"), to collect proxies for the Ordinary and Extraordinary Shareholders' Meeting called on **September 15, 2022** on a single call, in accordance with the terms and conditions stated in the Notice of Call published on August 5, 2022 on the company's website [www.gruppomps.it/EN](http://www.gruppomps.it/EN) (section "Corporate Governance", "Shareholders' Meeting and BoD").

The proxy and voting instructions, to be conferred by **11:59 p.m. of September 13, 2022**, may be revoked within the same date with the procedures used for the conferral. **Conferral of proxy and voting instructions by signing and submitting this form is free of charge, except where transmission or postal charges apply.**

### Art. 135-*decies* of Legislative Decree 58/98 (Conflicts of interest of representative and substitute)

Computershare S.p.A., acting as Appointed Representative, is not subject to any conflicts of interest as defined under Article 135-*decies* of Legislative Decree 58/98. However, in the event of unknown circumstances or in the event of amendment or integration to the proposals presented to the shareholders' meeting, Computershare does not intend to vote in a manner incompatible with the instructions received.

### PROXY FORM

**Fill in the requested information on the basis of the Instructions below. The Company will be notified by Computershare S.p.A. (1)**

#### \* mandatory information

The undersigned \* ..... Place of birth \* ..... Date of birth\* .....

Tax code \* .....

Resident in (town/city) \* ..... at (street / address) \* .....

telephone no \* ....., e-mail .....

(2) entitled to exercise the voting right at **September 6, 2022 (Record Date)** as:  registered share holder -  legal representative –  attorney/proxy holder with authority to sub-delegate  pledgee –  Taker in -  beneficiary interest holder -  official receiver–  manager –

other (specify) .....

for no\* ..... of ordinary shares **Banca Monte Paschi Siena (ISIN IT0005218752)**

(3) registered in the name of ..... Place of birth \* .....

Date of birth \* ..... Tax Code .....

Resident in (town/city) \* ..... at (street / address) \* .....

(4) Registered in the securities account no..... At..... Bank code (ABI)..... Branch code (CAB).....

(5) as resulting from communication no. ... Made by (Bank).....

**DELEGATES** the above Appointed Representative to attend and vote at the abovementioned Shareholders' Meeting, with reference to the shares above, in accordance with the instructions provided and **DECLARES** that no matter of compatibility or suspension are affecting the right to vote and he/she is aware that:

- the proxy to the Appointed Representative may contain voting instructions even on just a number of proposals on the agenda and that, in this event, the vote shall be exercised only for the proposals in relation to which voting instructions have been conferred;
- the proxy will be valid only if the statement to the issuer from the intermediary, in compliance with intermediary accounting records, on behalf of the person with the right to vote to legitimate attendance and voting in relation to the shares indicated above, has been received by the Company before the start of the Shareholders' Meeting works

DATE	Form of identification (6) (type)*	Issued by *	no. *	SIGNATURE
------	------------------------------------	-------------	-------	-----------

**NOTE:** It is not possible to grant this proxy form without the voting instructions form, which can be downloaded from the company's website <https://www.gruppomps.it/en/corporate-governance/shareholders-meeting-and-bod/shareholders-meeting-and-bod.html> and completed online. Voting instruction form can also be requested by phone at no. +39 06 45200830.

**VOTING INSTRUCTIONS**

*(For use of Appointed Representative only - tick relevant boxes and send to Computershare S.p.A. as per the instructions for filling in)*

The undersigned **(7)**

**INSTRUCTS** the Appointed Representative to vote at the above indicated Shareholders’ Meeting as follow **(8)**

<b>RESOLUTIONS TO BE VOTED</b>	<b>VOTING INSTRUCTIONS</b>		
	F (for), C (against), A (abstention)		

<b>1 -Measures pursuant to art. 2446 of the Italian Civil Code; related and consequent resolutions.</b>				
<b>Section A</b> – vote for resolution proposed by the Board of Directors <b>(9)</b>		F	C	A
<b>Section A2</b> – vote for proposal published pursuant to article 126-bis of TUF <b>(10)</b>		F	C	A
<b>Sections B and C (11)</b>		<b>Conf</b>	<b>Rev</b>	<b>Mod voting instruccions</b>
<b>B</b> – vote for unknown circumstances		Conf	Rev	F C A
<b>C1</b> – vote for amendment/integration proposed by the <b>Chairperson of the meeting (12)</b>		Conf	Rev	F C A
<b>C2</b> – vote for amendment/integration proposed by holder of <b>majority/relevant interest (12)</b>		Conf	Rev	F C A
<b>C3</b> – vote for amendment/integration proposed by holder of <b>minority interest (12)</b>		Conf	Rev	F C A

<b>2 – Reverse split of the ordinary shares of Banca Monte dei Paschi di Siena S.p.A. at a ratio of 1 new ordinary share with regular dividend entitlement for every 100 existing ordinary shares; related amendments to the By-Laws and related and consequent resolutions.</b>				
<b>Section A</b> – vote for resolution proposed by the Board of Directors <b>(9)</b>		F	C	A
<b>Section A2</b> – vote for proposal published pursuant to article 126-bis of TUF <b>(10)</b>		F	C	A
<b>Sections B and C (11)</b>		<b>Conf</b>	<b>Rev</b>	<b>Mod voting instruccions</b>
<b>B</b> – vote for unknown circumstances		Conf	Rev	F C A
<b>C1</b> – vote for amendment/integration proposed by the <b>Chairperson of the meeting (12)</b>		Conf	Rev	F C A
<b>C2</b> – vote for amendment/integration proposed by holder of <b>majority/relevant interest (12)</b>		Conf	Rev	F C A
<b>C3</b> – vote for amendment/integration proposed by holder of <b>minority interest (12)</b>		Conf	Rev	F C A

**Banca Monte dei Paschi di Siena S.p.A. – Ordinary and Extraordinary Shareholders’ Meeting September 15, 2022**  
**Proxy form and Voting instructions to Computershare S.p.A.**

<b>3 – Proposal to increase the corporate capital against payment up to a maximum overall amount of Euro 2,500,000,000.00 to be carried out, in divisible form, through the issuance of ordinary shares, with regular dividend entitlement, to be offered to the Company’s Shareholders, pursuant to Article 2441 of the Italian Civil Code; related amendments to the By-Laws and related and consequent resolutions.</b>						
<b>Section A</b> – vote for resolution proposed by the Board of Directors (9)				F	C	A
<b>Section A2</b> – vote for proposal published pursuant to article 126-bis of TUF (10)				F	C	A
<b>Sections B and C (11)</b>				<b>Conf</b>	<b>Rev</b>	<b>Mod voting instructions</b>
<b>B</b> – vote for unknown circumstances				Conf	Rev	F C A
<b>C1</b> – vote for amendment/integration proposed by the <b>Chairperson of the meeting (12)</b>				Conf	Rev	F C A
<b>C2</b> – vote for amendment/integration proposed by holder of <b>majority/relevant interest (12)</b>				Conf	Rev	F C A
<b>C3</b> – vote for amendment/integration proposed by holder of <b>minority interest (12)</b>				Conf	Rev	F C A

<b>4 – Amendments to Articles 1, 12, 13, 14, 15, 17, 18, 23, 25, 26 and 32 of the By-Laws; related and consequent resolutions.</b>						
<b>Section A</b> – vote for resolution proposed by the Board of Directors (9)				F	C	A
<b>Section A2</b> – vote for proposal published pursuant to article 126-bis of TUF (10)				F	C	A
<b>Sections B and C (11)</b>				<b>Conf</b>	<b>Rev</b>	<b>Mod voting instructions</b>
<b>B</b> – vote for unknown circumstances				Conf	Rev	F C A
<b>C1</b> – vote for amendment/integration proposed by the <b>Chairperson of the meeting (12)</b>				Conf	Rev	F C A
<b>C2</b> – vote for amendment/integration proposed by holder of <b>majority/relevant interest (12)</b>				Conf	Rev	F C A
<b>C3</b> – vote for amendment/integration proposed by holder of <b>minority interest (12)</b>				Conf	Rev	F C A

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

# Banca Monte dei Paschi di Siena S.p.A. – Ordinary and Extraordinary Shareholders' Meeting September 15, 2022

## Proxy form and Voting instructions to Computershare S.p.A.

### Instructions for filling in and submitting the form

1. **The Proxy form** must be notified to the Company (together with a valid ID document and, in case, the documentation providing proof of the signatory power) via the Appointed Representative together with the **Voting Instructions** reserved to him within **23:59 of September 13, 2022**, using one of the following methods:
  - 1) **Registered Email Holders (PEC):** as an attachment document (PDF format) sent to [ufficioroma@pecserviziottoli.it](mailto:ufficioroma@pecserviziottoli.it) in the event that the Proxy Grantor (as Individual or as Legal Entity) is a Registered Email Holder;
  - 2) **Digital Signature Holders (FEA):** as an attachment document with digital signature sent to [ufficioroma@pecserviziottoli.it](mailto:ufficioroma@pecserviziottoli.it) in the event that the Proxy Grantor (as Individual or as Legal Entity) is a Digital Signature Holder;
  - 3) **Common Email address Holders:** as an attachment document (PDF format) sent to [ufficioroma@pecserviziottoli.it](mailto:ufficioroma@pecserviziottoli.it). In this case, the hard copy of the proxy shall be sent via ordinary mail service to Computershare S.p.A. via Monte Giberto, 33 – 00138 Roma;
  - 4) **Via FAX:** number **+39 06 4520 0830** (in case of sending the form via fax, in order to verify the correctness of receipt, please contact Computershare via email to [ufficiorm@computershare.it](mailto:ufficiorm@computershare.it) or by phone **+39 06 4520 0830**).

**The use of different email address than those mentioned above or a delay with respect to the deadline, as well as the only use of ordinary mail service, will not ensure the correct submission of the proxy.**

2. Specify the capacity of the proxy signatory and, where applicable, attach documentary proof of his/her power.
3. To be completed only if the registered shareholder is different from the proxy signatory; mandatory indications on relevant personal details must be included.
4. Provide the securities account number, Bank Codes and Branch Codes of the Depository, or in any case its name, available in the securities account statement.
5. Reference to the communication made by the intermediary and its name.
6. Provide details of a valid form of identification of the proxy signatory.
7. Provide the name and surname of the signatory of the Proxy form and Voting instructions.
8. Pursuant to article 135-undecies, paragraph 3, of Italian Legislative Decree no. 58/1998, "Shares for which full or partial proxy is conferred are calculated for the purpose of determining due constitution of the shareholders' meeting. With regard to proposals for which no voting instructions are given, the shares of the shareholder concerned are not considered in calculating the majority and the percentage of capital required for the resolutions to be carried".
9. The resolutions proposed to the shareholders' meeting, which are briefly referred to herein, are reported in the Reports published on the company website "<https://www.gruppompis.it/en/>" Computershare S.p.A., as Appointed Representative, has not personal interest or on behalf of third party in the proposals mentioned. The vote is expressed by ticking the relevant box between the following: **F** (for), **C** (against) or **A** (abstention).
10. There is a Section A2 to receive instructions when an **alternative, complementary or additional** resolution to the proposals of the Board of Directors, has been presented and published pursuant to art. 126-bis of the TUF, within the term and in the cases provided. The Appointed Representative shall vote on each proposal in accordance with the instructions and the delegating party shall give instructions consistent with the type of proposals (alternative or complementary) published.
11. Should be proposed resolutions not provided in the proposals published as required by law, the Appointed Representative won't be able to vote without instructions. Therefore, should circumstances of importance which amend or integrate published resolutions occur, which were unknown at the time of issue of the proxy, which cannot be provided to delegating party and could modify the voting instructions, one of the following options may be chosen in sections B and C: **Conf** (confirm), **Rev** (revoke) or **Mod** (modify) the voting instruction already expressed. If no choice is made, the voting instructions in Section A are confirmed.

Particularly, if a motion that take the place of the published one is put to a vote or if an alternative resolution to the previously that did not obtain the majority of for-votes required for its approval is proposed, the delegating party shall give voting instructions in Section C which replace or integrate those of Section A.
12. The various voting instructions expressed in relation to the proponents' identity may be identical to each other but such instructions are binding on the Appointed Representative who shall vote only if the proponent's identity is as indicated in the relevant voting instructions.

In the absence of a proposal presented by the board of directors, an integrative proposal presented to the meeting shall be approved. Therefore, the voting instructions are collected by the Appointed Representative in Section C as solely vote instruction on the proposals presented to the meeting by the proponents specified in that section.

**Italian Legislative Decree no. 58/98 (T.U.F)**

**Article 135-decies**

*(Conflict of interest of the representative and substitutes)*

1. Conferring proxy upon a representative in conflict of interest is permitted provided that the representative informs the shareholder in writing of the circumstances giving rise to such conflict of interest and provided specific voting instructions are provided for each resolution in which the representative is expected to vote on behalf of the shareholder. The representative shall have the onus of proof regarding disclosure to the shareholder of the circumstances giving rise to the conflict of interest. Article 1711, second subsection of the Italian Civil Code does not apply.
2. In any event, for the purposes of this article, conflict of interest exists where the representative or substitute:
  - a) has sole or joint control of the company, or is controlled or is subject to joint control by that company;
  - b) is associated with the company or exercises significant influence over that company or the latter exercises significant influence over the representative;
  - c) is a member of the board of directors or control body of the company or of the persons indicated in paragraphs a) and b);
  - d) is an employee or auditor of the company or of the persons indicated in paragraph a);
  - e) is the spouse, close relative or is related by up to four times removed of the persons indicated in paragraphs a) to c);
  - f) is bound to the company or to persons indicated in paragraphs a), b), c) and e) by independent or employee relations or other relations of a financial nature that compromise independence.
3. Replacement of the representative by a substitute in conflict of interest is permitted only if the substitute is indicated by the shareholder. In such cases, subsection 1 shall apply. Disclosure obligations and related onus of proof in any event remain with the representative.
4. This article shall also apply in cases of share transfer by proxy.

**Article 135-undecies**

*(Appointed representative of a listed company)*

1. Unless the Articles of Association decree otherwise, companies with listed shares designate a party to whom the shareholders may, for each shareholders' meeting and within the end of the second trading day prior to the date scheduled for the shareholders' meeting, including for callings subsequent to the first, a proxy with voting instructions on all or some of the proposals on the agenda. The proxy shall be valid only for proposals on which voting instructions are conferred.
  2. Proxy is conferred by signing a proxy form, the content of which is governed by a Consob regulation. Conferring proxy shall be free of charge to the shareholder. The proxy and voting instructions may be cancelled within the time limit indicated in subsection 1.
  3. Shares for which full or partial proxy is conferred are calculated for the purpose of determining due constitution of the shareholders' meeting. With regard to proposals for which no voting instructions are given, the shares are not considered in calculating the majority and the percentage of capital required for the resolutions to be carried.
  4. The person appointed as representative shall have any interest, personal or on behalf of third parties, that he or she may have with respect to the resolution proposals on the agenda. The representative must also maintain confidentiality of the content of voting instructions received until scrutiny commences, without prejudice to the option of disclosing such information to his or her employees or collaborators, who shall also be subject to confidentiality obligations. The party appointed as representative may not be assigned proxies except in compliance with this article.
  5. By regulation pursuant to subsection 2, Consob may establish cases in which a representative failing to meet the indicated terms of Article 135-decies may express a vote other than that indicated in the voting instructions.
-

**INFORMATION ON PERSONAL DATA PROCESSING**

Pursuant to the Regulation (EU) 2016/679 (the "Regulation")

**Personal Data Controller**

Computershare S.p.A., with registered office in Milan, Via Lorenzo Mascheroni, 19 (hereinafter, "**Computershare**" or the "**Controller**"), Appointed Representative of the company pursuant to article 135-*undecies* of Italian Legislative Decree no. 58/98 (TUF), as controller of "**Processing**" (as defined in article 4 of the Regulation) of Personal Data (as defined below) provides the present "Information on Personal Data Processing", in compliance with the provisions of the applicable law (article 13 of Regulation and subsequent national legislation).

**Object and methods of processing**

The personal data of the shareholder and of his possible representative (hereinafter, the "**Delegating party**"), as well as the residence, the tax code, the details of the identification document, the email address, the telephone number and the shareholding (hereinafter "**Personal Data**") are communicated by the Delegating party, even by electronic means, to Computershare through this form, in order to grant the proxy to attend and to vote at the shareholders' meeting on behalf of the Delegating party according his voting instructions.

The Controller process the Personal Data of the Delegating party reported in this form, lawfully, fairly and limited to what is necessary in relation to the purposes for which they are processed. The processing - as collection or any other operation as set forth in the definition of "processing" pursuant article 4 of the Regulation – shall be performed by papery or automated means, implementing the appropriate organizational and logical measures required by the purposes here above mentioned.

**Purpose and legal basis of the Processing**

The purpose of the Processing by the Controller is to allow the correct expression of voting instruction by the Appointed Representative in the shareholders' meeting on behalf of the Delegating Party, in compliance with the provisions of the aforementioned art. 135-*undecies* of TUF.

The legal basis of the Processing is represented by:

- **contractual obligations**: to comply with the obligations arising from the agreement between the Delegating Party and the Appointed Representative;
- **legal obligations**: to comply with the legal obligations the Appointed Representative shall fulfil towards the company and the Authorities.

The collection and the Processing of Personal Data is necessary for the purposes indicated above. Failure to provide the aforementioned Personal Data implies, therefore, the impossibility to establish and manage the above agreement.

**Recipients, storage and transfer of Personal Data**

The Personal Data will be made accessible, for the purposes mentioned above - before, during and after the shareholders' meeting - to the employees and collaborators of the Controller who are in charge of Processing.

The Personal Data provided will be kept for a period of at least 1 year, in accordance with current legislation and will be disclosed to third parties only in compliance with legal obligations or regulations or at the request of the Authorities. This period is consistent with the provisions of current legislation.

Personal Data will be processed within the European Union and stored on servers located within the European Union. The Personal Data will be communicated to the Company to comply with the obligation under the law regarding the shareholders meeting's minutes, updating of shareholders' register and to third parties only if required by the Authorities.

**Rights of the Delegating party**

The Delegating Party has the right to ask, in every moment, which Personal Data and how they are processed. The Delegating party may ask to update, complete, correct or even erase the Personal Data. The Delegating party can also ask to restrict the use of his Personal Data or withdraw the consent to use them, but in such case it will be impossible to attend and vote at the shareholders' meeting. The Personal Data and the voting instructions will be kept for 1 year at disposal of the Authorities.

For the exercise of the aforementioned rights, the Delegating party can write to Computershare to the address reported in the form or to the following email address [dataprotection@computershare.it](mailto:dataprotection@computershare.it). For the Privacy Policy and all Computershare activities, please visit our website <https://www.computershare.com/it/Pages/Privacy.aspx>.

Computershare S.p.A.